**YHDP Program Specific Data Elements Form for HMIS: All Clients** *(Collect information about all household members)*

|  |
| --- |
| **HMIS Tips:*** *EDA to the project provider.*
* *Before updating your Program Specific assessment in HMIS, make sure to complete the questions on the appropriate MN Core assessment, as it contains the universal and common data elements for HMIS projects. The questions on your Program Specific Assessment have been chosen by your funder and are required in addition to the universal and common data elements.*
* *If information is missing, follow-up with the client or staff person responsible for gathering information to complete the missing information. DO NOT enter “Client doesn’t know” or “Client prefers not to answer” unless the client does not know or prefers not to answer.*
* *You only need to collect data about the required household members. Who the data is collected about is in parentheses after the question. For example, “(Head of Household).”*
* *In Community Services, a  (green checkmark) indicates a household member’s record has been updated.*
 |

Program Entry (in HMIS: use Entry/Exit Tab)

|  |
| --- |
| 1. Provider: 2. Type: HUD 3. Project Start Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ (Month/Day/Year) |

**Translation Assistance Needed?** *(Head of Household)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| * Yes
 | * No
 | * Client doesn’t know
 | * Client prefers not to answer
 | * Data not collected
 |

***If yes*, Preferred Language?**

* Acholi
* American Sign Language
* Amharic
* Arabic
* Black American Sign Language
* Bosnian
* Chuukese
* Farsi
* French
* Hmong
* Juba Arabic
* Karen
* Kurmanji
* Laotian
* Marathi
* Moroccan Arabic
* Nepali
* Ojibwe
* Oromo
* Punjabi
* Russian
* Somali
* Spanish
* Spanish Creole
* Sudanese Arabic
* Swahili
* Tigrigna
* Twi
* Ukrainian
* Urdu
* Vietnamese
* ***Different Preferred Language***
* Client doesn't know
* Client prefers not to answer
* Data not collected

**If Different Preferred Language, please specify:**

**Youth Education Status**

|  |
| --- |
| **Current school enrollment and attendance** |
| * Not currently enrolled in any school or educational course
 |  | * Currently enrolled but NOT attending regularly (when school or the course is in session)
 |  | * DK □ X □ DNC

*Skip to next question* |
|  |  | * Currently enrolled and attending regularly (when school or the course is in session)
 |  |  |
|  |  |  |
| **Most Recent Educational Status** |  | **Current Educational Status** |  |
| * K12: Graduated from high school
 | * Pursuing a high school diploma or GED
 |
| * K12: Obtained GED
 | * Pursuing Associate’s Degree
 |
| * K12: Dropped out
 | * Pursuing Bachelor’s Degree
 |
| * K12: Suspended
 | * Pursuing Graduate Degree
 |
| * K12: Expelled
 | * Pursuing other post-secondary credential
 |
| * Higher education: Pursuing a credential but not currently attending
 | * DK □ X □ DNC
 |
| * Higher education: Dropped out
 |  |
| * Higher education: Obtained a credential/degree
 |  |
| * DK □ X □ DNC
 |  |

**Last Grade Completed**

* Less than Grade 5
* Grades 5-6
* Grades 7-8
* Grades 9-11
* Grade 12 / High school diploma
* School program does not have grade levels
* GED
* Some college
* Associate’s degree
* Bachelor’s degree
* Graduate degree
* Vocational certification
* Client doesn’t know
* Client prefers not to answer
* Data not collected

**Employed?**

* Yes
* No
* DK □ X □ DNC

***If Yes,* Type of Employment?**

* Full-time
* Part-time
* Seasonal/sporadic/day labor
* Data not collected

***If No,* Why not employed?**

* Looking for work
* Unable to work
* Not looking for work
* Data not collected

**Sexual Orientation**

* Heterosexual
* Gay
* Lesbian
* Bisexual
* Questioning/Unsure
* Other
* Client doesn’t know
* Client prefers not to answer
* Data not collected

**General Health Status**

* Excellent
* Very good
* Good
* Fair
* Poor
* Client doesn’t know
* Client prefers not to answer
* Data not collected

**Dental Health Status**

* Excellent
* Very good
* Good
* Fair
* Poor
* Client doesn’t know
* Client prefers not to answer
* Data not collected

**Mental Health Status**

* Excellent
* Very good
* Good
* Fair
* Poor
* Client doesn’t know
* Client prefers not to answer
* Data not collected

**Pregnant**

* Yes ***If Yes,* Projected Birth Date \_\_\_/\_\_\_/\_\_\_\_**
* No
* DK □ X □ DNC

**Formerly a Ward of Child Welfare/Foster Care Agency**

* Yes
* No
* Client doesn’t know
* Client prefers not to answer
* Data not collected

***If Yes,* Number of Years**

* Less than one year
* 1 to 2 years
* 3 to 5 or more years
* Data not collected

***If Less than one year,* Number of Months (1-11)**

**Formerly a Ward of Juvenile Justice System**

* Yes
* No
* Client doesn’t know
* Client prefers not to answer
* Data not collected

***If Yes,* Number of Years**

* Less than one year
* 1 to 2 years
* 3 to 5 or more years
* Data not collected

***If Less than one year,* Number of Months (1-11)**

Program Exit (in HMIS: use Entry/Exit Tab)

**Name**: **HMIS ID:**

*First Middle Last Suffix*

|  |
| --- |
| **HMIS Tips:** *(From the head of household’s record, if additional members were added to single entry)** *Complete Exit from the head of household’s record, if additional members were added to single entry.*
* *Use the General HMIS Instructions & your program’s (funder) Supplemental User Guide for complete data entry instruction.*
* *EDA to Entry Provider. No need to backdate.*
* *Entry/Exit Tab: click pencil next to exit date. Continue to the Exit Assessment.*
 |

**Youth Education Status**

|  |
| --- |
| **Current school enrollment and attendance** |
| * Not currently enrolled in any school or educational course
 |  | * Currently enrolled but NOT attending regularly (when school or the course is in session)
 |  | * DK □ X □ DNC

*Skip to next question* |
|  |  | * Currently enrolled and attending regularly (when school or the course is in session)
 |  |  |
|  |  |  |
| **Most Recent Educational Status** |  | **Current Educational Status** |  |
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 |
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 |
| * K12: Dropped out
 | * Pursuing Bachelor’s Degree
 |
| * K12: Suspended
 | * Pursuing Graduate Degree
 |
| * K12: Expelled
 | * Pursuing other post-secondary credential
 |
| * Higher education: Pursuing a credential but not currently attending
 | * DK □ X □ DNC
 |
| * Higher education: Dropped out
 |  |
| * Higher education: Obtained a credential/degree
 |  |
| * DK □ X □ DNC
 |  |

**Last Grade Completed**

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* GED
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* Vocational certification
* Client doesn’t know
* Client prefers not to answer
* Data not collected

**Employed?**

* Yes
* No
* DK □ X □ DNC

***If Yes,* Type of Employment?**

* Full-time
* Part-time
* Seasonal/sporadic/day labor
* Data not collected

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* Looking for work
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**General Health Status**

* Excellent
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* Fair
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**Dental Health Status**

* Excellent
* Very good
* Good
* Fair
* Poor
* Client doesn’t know
* Client prefers not to answer
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**Mental Health Status**

* Excellent
* Very good
* Good
* Fair
* Poor
* Client doesn’t know
* Client prefers not to answer
* Data not collected

**Project Completion Status**

* Completed Project
* Youth voluntarily left early
* Youth was expelled or otherwise involuntarily discharged from project

***If* expelled or otherwise involuntarily discharged from project, Select the major reason**

* Criminal activity/destruction of property/violence
* Non-compliance with project rules
* Non-payment of rent/occupancy charge
* Reached maximum time allowed by project
* Project terminated
* Unknown/disappeared

**Safe and Appropriate Exit**

**Exit destination safe – as determined by the client** □ Yes □ No □ DK □ X □ DNC

**Exit destination safe – as determined by the project/caseworker** □ Yes □ No □ Worker does not know

**Client has permanent positive adult connections outside of project** □ Yes □ No □ Worker does not know

**Client has permanent positive peer connections outside of project** □ Yes □ No □ Worker does not know

**Client has permanent positive community connections outside of project** □ Yes □ No □ Worker does not know